

**HEAD OFFICE**

303 Church Street  
Private Bag X 44  
MOGWADI 0715  
Telephone: (015) 501 0243/4  
Fax no : (015) 501 0419  
E-mail: info@molemole.gov.za

**Molemole Municipality****MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
MOREBENG 0810  
Telephone : (015) 397 4333 / (015) 397 4327  
Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**Enquiries: Diketso Mashatola****Reference: 8/1/1:CPS02****26 September 2016**

1. Molemole municipality is hereby inviting quotations from prospective service providers who are registered on the Central Supplier Database (CSD) for the partitioning of Mogwadi Storeroom and Civic center as per the specification listed in paragraph 4 below.

**The following documentation should be attached to quotations:**

- The updated/recent supplier registration summary report.
- An original or certified copy of valid B-BBEE certificate (to claim points)
- A fully completed and signed declaration of interest form (downloadable from [www.molemole.gov.za](http://www.molemole.gov.za))
- Fully completed and signed MBD 9 form (downloadable from [www.molemole.gov.za](http://www.molemole.gov.za))

**The following conditions will apply:**

- Quotation must be on an official letterhead of the company
- Price(s) quoted must be valid for at fourteen (14) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT , if applicable
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

**2. BID SPECIFICATION FOR PARTITIONING**

MOGWADI CIVIC CENTER					
Item	Description	Sizes	Quantity	Unit Price	Total Price
1.	Supply and fitting of drywalls (boards) for partition	3.795m x 3.05m	01		
2.	Supply of Exterior PVA paint for drywalls and paintwork	3.795m x 3.05m	Refer to sizes		
3.	Supply of Interior PVA paint for drywalls and paintwork	3.795m x 3.05m	Refer to sizes		
4.	Supply and fitting of aluminium doorframe	Normal	01		
5.	Supply and fitting of wooden door	Normal	01		
6.	Supply and fitting of cylinder lockset		01		

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**Mission: To provide essential and sustainable services in an efficient and effective manner**

MOGWADI STOREROOM					
Item	Description	Sizes	Quantity	Unit Price	Total Price
7.	Clearing of the Storeroom	8.15m x 8.15m	01		
8.	Supply and fitting of drywalls (board) for partition	3.5m x 2.84	01		
9.	Supply and fitting of drywalls (board) for partition	2.5m x 2.84	01		
10	Supply of PVA for drywalls and paintwork	3.5m x 2.84 & 2.5m x 2.84m	Refer to sizes		
11	Supply and fitting of heavy duty steel door frame [including opening concrete wall and plastering]		01		
12	Supply and fitting of wooden door plus Cylinder lockset	Normal door size	01		
13	Supply and fitting of aluminium doorframe	Normal door size	01		
14	Supply and fit wooden door plus cylinder lockset	Normal door size	01		
15	Supply and fitting of 'Trellidor' burglar doors	Normal door size	02		
16	Supply and fitting of 5-tier Steel rack shelving units	Length - 92cm Breadth - 32cm Height - 1.92cm	35		
17	Other: Paintwork for Door frame and Wooden doors		1x frame 3 x doors		
18	Supply and fitting of 3-lever lockset		03		
19	Supply and fitting of Cylinder lockset		04		
20	Supply and fitting of steel cabinet tags (for storing office spare keys) at Mogwadi Old building and Morebeng office	100 keys	02		
21	Site rehabilitation: Clean up and Closure				
				Sub total	
				14% vat [if registered for vat]	
				Grand total	

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### 3. EVALUATION CRITERIA

- Bidders must achieve a minimum of 75% functionality points in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBBEE). Bidders that score less than the minimum score points will be disqualified from further evaluation.

FUNCTIONALITY		
Criteria	Weight	Applicable value system
Proof of company experience in related projects Attach appointment letters AND testimonials with contactable references on Client's company letterhead	30	Poor = 1 Average = 2
Samples of material for Shelving units and partitioning boards. Supply full 3-D colour	20	Good = 3
Methodology: work schedule with clear deliverables and time frame for each task (project plan)	20	Very good = 4
Total functionality Score	70	Excellent = 5

- Preference point system, (80/20).** Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to **Mr. Modisha NJ** at **015 501 2332** between 08:00 and 16:00. All quotations should be submitted at Mogwadi Municipal Tender Box, no 303 Church street Mogwadi 0715, by the **04<sup>th</sup> October 2016** at **11:00**, clearly marked "**PARTITIONING & SHELVING THE STORE ROOM**". No quotation will be accepted after the closing date. Molemole municipality reserves the right to accept any quotation.



**MR. N.I MAKHURA**  
**MUNICIPAL MANAGER**

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